

**MGR REAL ESTATE
FLOW SHEET & SUMMARY OF LEASE STATEMENT**

ALL INFORMATION MUST BE COMPLETED BEFORE TRANSACTION CAN BE BOOKED / PAID!!

Date _____ Lease Value \$ _____

Property Address _____
Address City Zip

Listing Date _____ Leases Executed Date _____ Possession Date _____

Type of Deal: Industrial Retail Office Land Other : _____

Source: Referral Sign Ad Farm Floor Call Cold Call Other : _____

Listing Co Agent Name _____ DRE Lic# _____

Address _____

Phone _____ Fax _____ Email _____

Procuring Co Agent Name _____ DRE Lic# _____

Address _____

Phone _____ Fax _____ Email _____

Lessor _____ Contact _____ Phone _____

Address City State Zip

Lessee _____ Contact _____ Phone _____

Address City State Zip

Lease Info Mo. Rent: \$ _____ /Sq Ft: _____ Term: _____ Years _____ Months

Commencement Date _____ Expiration _____ Lease Type: MG _____ Net _____

Rent Concessions: _____ Options: Yes No Comm. Due for Option _____

Comments: _____

COMMISSION COMPUTATION

\$ _____ x _____ months x _____ % = \$ _____

\$ _____ x _____ months x _____ % = \$ _____

\$ _____ x _____ months x _____ % = \$ _____

\$ _____ x _____ months x _____ % = \$ _____

\$ _____ x _____ months x _____ % = \$ _____

TOTAL GROSS COMMISSION = \$ _____

COMMISSION DISTRIBUTION

Agent	% of Deal	Agent's Gross
_____	_____ %	\$ _____
_____	_____ %	\$ _____
_____	_____ %	\$ _____

OUTSIDE BROKER (from below) \$ _____

TOTAL COMMISSION \$ _____

OUTSIDE BROKER? Yes No -- To be paid by MGR Real Estate Inc? Yes No

% of Deal: _____ Gross to Broker: \$ _____ Agent: _____

Name of Co. _____ Fed. Tax ID _____ License ID _____

Address City State Zip

Submitted By _____ Approved By _____ Date _____

